

What to Do After a Death

A GUIDE TO LEGAL, FINANCIAL AND GOVERNMENTAL FORMALITIES



Transferring the Body

When a family member or friend dies in longterm care, their body must be transferred. If you have pre-selected a funeral home, crematorium or transfer service, you or the long-term care home can **call them immediately** to retrieve the body. If a funeral home or crematorium has not been chosen; a family member or executor will need to **select one immediately**.

If you are unsure how to select a funeral home, crematorium or transfer service, you can contact New Brunswick Funeral Directors and Embalmers Association

Help finding after-death care and services

(506) 473-3494

<http://nbfuneraldirectors.ca/>

Consulting a Will

If you know there is a will, check to see who is listed as the executor. This person will be responsible for carrying out the deceased person's wishes. If you are not sure if there is a will, you can contact the estates division of the local court in the area the person lived, to check if a will has been filed. If there is no will, you may want to contact an attorney to decide who administers the estate and files the deceased person's final tax return.





FOR MORE INFORMATION ON WILL AND LEGAL ISSUES FOLLOWING THE DEATH OF SOMEONE, CONTACT:

Public Legal Education and Information Service of New Brunswick (PLEIS-NB)

Free legal information.

Toll-free **1-888-236-2444** or **506-453-5369**

www.legal-info-legale.nb.ca/en/wills_and_estate_planning

Notifying Federal and Provincial Agencies

When someone dies, there are a number of organizations that need to be informed. Most of these organizations will require a death certificate, which can be obtained from:

Service NB: Vital Statistics Branch registers deaths and provides death certificates for deaths that have occurred in the Province of NB. You can apply for a death certificate in-person, online or by mail. Contact: **506-453-2385**
Toll Free: **1-888-762-8600** Mon-Fri 8:15-4:30
www2.snb.ca/content/snb/en/services/services_renderer.17478.DeathCertificate.html

PROVINCIAL

Government of New Brunswick Medicare Insurance Plan

Cancel coverage by contacting the Ministry of Health and completing the medicare change request form

1-888-762-8600 (toll free)

www.pxw1.snb.ca/snb7001/e/1000/CSS-FOL-35-5210E.pdf

Motor Vehicle Registration and Insurance

Transfer or Cancel Registration through Service NB.

Find a location: <https://www2.snb.ca/content/snb/en/location/content/service-centre.html>

1-888-762-8600 (toll free)



FEDERAL

Service Canada

Cancel OAS and CPP benefits.
Check if you qualify for a Survivor's
Benefit or CPP Death Benefit

1-800-277-9914

Canada Revenue Agency

File a final income tax claim

1-800-959-8281

Veterans Affairs Canada

Cancel a Veteran's pension and check
if you qualify for death benefits

1-866-522-2122

Canada Post

Return incoming mail to senders

1-866-607-6301

Citizenship and Immigration Canada

Cancel a valid passport

1-800-567-6868

Refer to the pamphlet *Grief and Loss* to learn about self-care and common experiences related to grief.

Refer to the pamphlet *Resources for Bereavement, Grief and Loss* to learn about services and resources to help you understand and cope with your grief.

SPA-LTC

Strengthening a Palliative Approach
in Long-Term Care



PRIVATE PENSIONS AND FINANCIAL INSTITUTIONS

- If you are unsure if the deceased had private life insurance, or a private pension, contact their most recent employer. You can also try to find a recent benefit statement among their belongings.
- Contact any banks or other financial institutions with which the deceased was involved.
- If you are concerned that the deceased may have outstanding debts of which you are unaware, you can file a "Notice to Creditors" in the local paper. This is to notify creditors that the person has died, and it gives them a deadline to make any claims against the estate.

Finding Out About Benefits

You may be eligible for a Survivor's Pension, Allowance for the Survivor, and/or CPP Death Benefit. You can either ask about these when you call Service Canada OR visit the following web site:

Your health is important too. If you are feeling overwhelmed, seek support from:

Caregivers Guide

Practical information for caregivers of older adults in NB <https://drupal.socialsupportsnb.ca/sites/default/files/2019-03/CaregiversGuide.pdf>

Social Supports NB

Services for Seniors **1-833-733-7835**
www.socialsupportsnb.ca

811 Tele-Care

Dial 811 for free, confidential, health advice and information from bilingual, registered nurses. **Available 24-7**

211 Information-Line

Dial 211 Free helpline when you need help finding supports in your community.

Seniors Information Line

Information about provincial programs and services to assist older adults with navigating government departments and agencies.
1-855-550-0552 Mon-Fri 8:30-4:30

Funeral Benefit

Support for Costs Associated with Funeral, Cremation and Burial

NB Department of Social Development

1-833-733-7835

<https://socialsupportsnb.ca/en/program/funeral-benefit>

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Online Resources

1. See SPA-LTC website for more resources

www.spaltc.ca/resource-library/

Contact Us

Strengthening Palliative Approach
in Long-Term Care (SPA-LTC)
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